



**MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**City of Westland**  
**Meeting Minutes**  
**Thursday, October 28, 2021**

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Members Present: Kelly, Scott, Freese, Saab, Rea, Cabildo, Murray

Members Excused: Grossoehme, Maurer, Wild

Also Present: Aubrey Berman, Economic Development Director  
 Jean Brand, Economic Development Administration

Chairman Kelly called the meeting to order at 8:02 a.m.

A motion was made by Scott and supported by Saab to approve the minutes from the regular meeting held on September 23, 2021.

Motion carried unanimously.

A motion was made by Saab and supported by Murray to approve the payments of the vouchers in the amount of \$31,753.47

Bryan L. Amann, PLLC	\$2,500.00
Gooseworks, LLC	\$900.00
Consort	\$5,600.00
Consort	\$1,392.50
Goose Works	\$900.00
Goose Works	\$900.00
Russell Electric	\$1,020.00
Russell Electric	\$2,248.00
Russell Electric	\$1,790.00
SME Soil and Materials	\$1,879.88
TruGreen	\$330.00
WH Canon	\$3,891.43
Westland Chamber	\$125.00
City of Westland – Final Water Bill	\$2,137.65
City of Westland – Final Water Bill	\$1,234.84
City of Westland	\$2,237.89
City of Westland	\$547.28
Highland Landscape	\$2,119.00

Motion carried unanimously.

A motion was made by Saab and supported by Freese for approval of funding in the amount of not to exceed \$17,500.00 for renewal of Buxton Software.

Motion carried unanimously.

**Training Discussion:** Berman reviewed the Q3 report and will provide quarterly updates.

**Director Comments:** Berman stated she is wrapping up the Economic Development strategic plan for 2022 and asked for board member input regarding the upcoming budget.

**Citizen Comments:** Godbout informed the board about the upcoming zoning ordinance update.

**Board Members Comments:**

Saab inquired about a potential winter event.

Freese suggested different tiers be added to the façade improvement policy.

A motion was made by Scott and supported by Cabildo to adjourn at 9:04 a.m.

Motion carried unanimously.