



**MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY**  
**City of Westland**  
**Meeting Minutes**  
**Thursday, July 27, 2023**

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Members Present: Kelly, Scott, Brown, Cabildo, Freese, Rea, Saab, Londeau

Members Excused: Murray

Also Present: Aubrey Merhib, Director of Economic Development

Kayla Cobetto, Business Retention and Expansion Coordinator

Brendan Schroder, Economic Development Administration

Jim Godbout, City Council Member

The meeting was called to order at 8:03 a.m. by Chairman Robert Kelly.

A motion was made by Saab and supported by Freese to approve the minutes from the regular meeting held on June 22<sup>nd</sup>, 2023.

Kelly, Scott, and Saab abstained.

Motion carried.

A motion was made by Saab and supported by Freese to approve the payments of the vouchers in the amount of \$1,251,803.22

CoStar Realty	\$528.02
Gooseworks, LLC	\$962.50
Gooseworks, LLC	\$449.17
Gooseworks, LLC	\$513.33
Highland Landscaping	\$6,223.00
Highland Landscaping	\$5,448.00
Highland Landscaping	\$4,500.00
Highland Landscaping	\$648.00
Highland Landscaping	\$648.00
Highland Landscaping	\$325.00
Highland Landscaping	\$2,428.00
The Retail Coach	\$6,250.00
Michael Londeau	\$1,300.67

Kayla Cobetto	\$116.91
SME	\$7,567.37
SME	\$407.50
City of Westland Tax Department	\$1,535.86
Raindrop Products	\$1,466.00
Sinclair Recreation, LLC	\$1,210,485.89

Motion carried unanimously.

Open nominations for Board Chair.

A motion was made by Scott and supported by Saab to nominate Robert Kelly as Chair of the Board.

A motion was made by Londeau to close nominations.

Hearing no other nominations, motion carries unanimously to approve Robert Kelly as Chair of the Board.

Open nominations for Vice Chair.

A motion was made by Kelly and supported by Saab to nominate Sharon Scott as Vice Chair of the Board.

A motion was made by Londeau to close nominations.

Hearing no other nominations motion carries unanimously to approve Sharon Scott as Vice Chair of the Board.

**Training Discussion:** None

**Director Comments:** Merhib invited the Board to the Smooth Summer Nights Concert series last night on July 27<sup>th</sup> as well as the Hot Country Nights Concert Series on Thursday August 10<sup>th</sup> and 17<sup>th</sup>. She also invited the Board to Blues, Brews, and Barbecue on Friday, August 4<sup>th</sup> and Saturday, August 5<sup>th</sup>.

Merhib also talked to the Board about having The Retail Coach run cellular phone data analytics reports on the events done within the DDA district to gain a better understanding of the draw and reach of these events and how to use them for business recruitment.

Cobetto informed the board about new business developments in the DDA district.

**Citizen Comments:** None

**Board Member Comments:** None

A motion was made by Saab and supported by Brown to adjourn at 8:33 a.m.

Motion carried unanimously