



MEETING OF THE WESTLAND DOWNTOWN DEVELOPMENT AUTHORITY
City of Westland
Minutes
Zoom Meeting
Thursday January 28, 2021

Members Present: Sharon, Cabildo, Freese, Murray, Thrower, Rea
Members Excused: Wild, Saab, Kelly

Also Present: Aubrey Berman, Economic Development Director
Nicole Jones, Economic Development Administration
Dan Block, City of Westland Budget Director
Luke Bonner, Bonner Advisory Group
James Godbout, Westland City Council
Michael Londeau, Westland City Council

Vice Chairman Scott called the meeting to order at 8:01 a.m.

A motion was made by Murray and supported by Freese to approve minutes from the regular meeting on December 3, 2020.

Rea abstained due to absence.

Motion carried unanimously

A motion was made by Murray and supported by Thrower to approve the payments of the vouchers in the amount of \$13,375.15.

Bryan Amann PLLC \$2,500.00
Russell Electric INC \$2,925.00
Bryan Amann PLLC \$5,000.00
Costar Realty Information \$454.86
Costar Realty Information \$454.86
SME Soil and Materials \$1,771.91
SME Soil and Materials \$268.44

Motion carried unanimously.

Open nominations for Board Chairman

A motion was made by Cabildo and supported by Thrower to nominate Robert Kelly as Chairman of the Board.

Close nominations

Hearing no other nominations motion carries unanimously to approve Robert Kelly as Chairman of the Board.

Open nominations for Board Vice Chairman

A motion was made by Murray and supported by Cabildo to nominate Sharon Scott as Vice Chairman of the Board.

Close nominations

Hearing no other nominations motion carries unanimously to approve Sharon Scott as Vice Chairman of the Board.

Luke Bonner gave a detailed presentation explaining the benefits of utilizing a real estate economic development advisory firm.

A motion was made by Cabildo and supported by Thower to the approve the proposal from Bonner Advisory Group in the amount of \$37,500.

Motion carried unanimously

A motion was made by Freese and supported by Thower to approve the Budget Amendments for fiscal year ending in June 30, 2021.

Motion carried unanimously

Dan Block gave the DDA Budget presentation for fiscal year 2021-2022.

A motion was made by Cabildo and supported by Freese to approve the DDA Budget for fiscal year 2021-2022.

Motion carried unanimously

A motion was made by Murray and supported by Cabildo to approve the purchase of Playground Safety Surfacing in the amount of \$21,090.00.

Motion carried unanimously

Director Comments: Berman updated the board on her progress of obtaining the RRC Certification. The Board will be receiving a survey to complete in the upcoming week. The DDA closed on the Wayne and Bock parcels, work will be starting soon to build a medical office building. The former Grindstone has sold to the owners of Kapones Sport Tavern, and plans are to construct a new sports bar.

Citizen Comments: None.

Board Members Comments:

Murray requested a copy of the new budget.

Scott inquired as to when the Board would meet in-person.

A motion was made by Cabildo and supported by Freese to adjourn at 8:53 a.m.

Motion carried unanimously.