

**CITY OF WESTLAND  
DIVERSITY, EQUITY & INCLUSION (DEI) COMMISSION  
REGULAR MEETING MINUTES  
January 13, 2021**

The Diversity, Equity & Inclusion Commission held a regular meeting on meeting January 13, 2021, electronically, via ZOOM.

The meeting was called to order at 5:30 p.m. by City of Westland Administrative Liaison, HR Director, Stephani Field with roll call showing as follows:

PRESENT

Lena Nichols	-Remotely from Wayne County, Westland, MI
Ebonite Guyton	-Remotely from Wayne County, Westland, MI
Angela Rimmel	-Remotely from Wayne County, Westland, MI
Denise Sedman	-Remotely from Wayne County, Westland, MI
Arthur Warren	-Remotely from Wayne County, Westland, MI
Steven Thomas	-Remotely from Oakland County, Southfield, MI

ABSENT:        Mohammad Elmenini, MD; Sheree Conn, Alternate

Every Commission member in attendance announced their physical location in accordance with the Michigan Open Meetings Act, as amended.

**Approval of Agenda:**

Recommend by Warren to change layout of agenda to have Commissioner Comments follow Citizen Comments and to hold citizen comments to a maximum of 3 minutes.

Motion by Sedman, supported by Guyton

To change layout of agenda to have Commissioner Comments follow Citizens Comments and to limited citizen comments to a maximum of 3 minutes; and to change Item #4 to read Handbook and Resolution Unanimously carried.

**Nominations and Appointment of Chair and Vice Chair**

Commissioner Sedman nominated herself for Co-Chair of DEI Commission

Commissioner Sedman nominated Arthur Warren for Chair of DEI Commission

No other nominations brought forward

Motion by Nichols, supported by Warren to close nominations for Chair and Co-Chair positions

Roll Call Vote:

Ayes:    Nichols, Guyton, Rimmel, Sedman, Warren, Thomas

Nays:    None

Absent: Elmenini

Unanimously carried.

**Approval of 2021 DEI Regular Quarterly Meetings**

Motion by Nichols, supported by Sedman to approve the following 2021 Regular DEI Commission quarterly meeting dates to be held at 5:30 pm: **January 13, 2021; April 20, 2021; July 20, 2021; October 19, 2021**

Unanimously carried.

**Creation of DEI By-laws Subcommittee**

Motion by Sedman, supported by Nichols to create a subcommittee of three commissions, Angela Rimmel, Ebonite Guyton and Arthur Warren, to develop draft DEI Commission By-laws, with one alternate, Steven Warren.

Unanimously carried.

**Director's Comments**

1. Reviewed Demographic Charts for DEI Commission and discussed that charts are available for all Boards and Commissions.
2. Reviewed DEI Commission webpage
3. Discussed that if the commission where to ask for this type of document for City employees, I could ask my staff to work on putting something together.

**Citizen Comments**

There were no citizen comments

**Commissioner Comments**

1. Ebonite Guyton
  - a. Question on scheduling subcommittee meeting
  - b. Work Plans, Policies
2. Angela Rimmel
  - a. Work Plans
3. Denise Sedman
  - a. Asked for roster with emails of commission members
  - b. Black History Month celebrations – ask seniors within community if they would like to participate
4. Arthur Warren
  - a. Resolution (core element of the organization)
  - b. There is a Police and Fire Commission, as well as a Civil Service Commission with rules and regulations on hiring through Civil Service
  - c. Black History Month
    - i. Commented that seniors are not willing during COVID virus to be eager to participate in activities.
    - ii. Westland Democratic Club (Resolution 2017)
    - iii. Ordinance 194b
    - iv. Certain things have been done by the City in the past

5. Lena Nichols
  - a. Moved to Nankin Township in 1957. Happy that Mr. Warren is Chair and that Denise is Co-Chair
  - b. Would like to have a few extra meetings
  - c. Would like to see a short video with Mack Mayfield
6. Steven Thomas
  - a. Glad to be part of Commission

**Adjournment:**

Motion by Nichols, supported by Warren to adjourn the meeting at 6:17 p.m.  
Motion carried.

Respectfully submitted,



Stephani S. Field  
Human Resource Director